



# Figtree High School

## Learning from Home – Online

### Information for Parents/Carers

#### How do students access Google Classroom?

1. To use Google Classroom, your child needs to sign into their DoE Portal on their computer or mobile device.
2. After logging in, your child needs to:
  - click on 'Learning' and 'More' to view the expanded options
  - click on 'G Suite' and a new tab should open
  - click on 'Google Classroom'.

When your child joins a class on one device, they will be enrolled in that class on all devices.

#### How to join a class?

There are two ways to join a class:

1. Join a class with a class code—If your child's Classroom Teacher or Deputy Principal has provided a class code, your child uses this code to add themselves to the class by clicking the \*+\* button and enter the class code.

OR

2. Accept an invitation from the teacher—If a teacher sends your child an invitation, they will see 'Join' on the class card on the Classroom homepage.

#### How do students access Moodle?

1. Your child needs to go to the Figtree High School website to access Moodle  
<https://figtree-h.schools.nsw.gov.au/>
2. Your child then needs to:
  - Click on the 'Moodle' tab
  - Click on 'Students'
  - Click on the relevant subject area
  - Click on their Year group and then the specific class
  - Log on using their Department of Education student login and password